

EASTHAMPTON PUBLIC SCHOOLS

EASTHAMPTON HIGH SCHOOL



Kevin A. Burke, Principal
Susan M. A. Welson, Assistant Principal
Patricia Dougherty, Athletic Director

70 Williston Avenue
Easthampton, MA 01027
(413) 529-1585 TEL
(413) 529-1591 FAX
E-mail: kburke@epsd.us
E-mail: swelson@epsd.us
E-mail: pdougherty@epsd.us
Website: www.epsd.us

August 6th, 2018

Dear CTEC students and families:

This is a schedule for CTEC 9th and 11th graders attending the morning session, and 10th and 12th graders attending the afternoon session. Wednesday, August 29th will be the first day of school at EHS. All incoming ninth graders and students new to EHS are scheduled for a full day of school and will attend the New Student Orientation beginning at 7:45 am. CTEC 10th, 11th, and 12th grade students will report to EHS with all other students at 10:00 am and will follow the Opening Day Schedule. Transportation will be provided during the regularly scheduled time. Thus, 10th, 11th and 12th grade CTEC students should plan accordingly.

EHS students will begin attending CTEC on August 30th.

I need to outline 7 areas of concern that are affected by the CTEC schedule: 1) EHS ½ days; 2) Early Release days; 3) Snow days and delayed openings; 4) Check-in for 9th and 11th graders at EHS after CTEC; 5) Missed bus; 6) CTEC No School; 7) End of Year Schedule.

1. **EHS ½ days** (10/3, 10/18, 10/19, 12/11, 3/13, 3/14, 3/15, 5/3): throughout the year EHS has planned/scheduled ½ days. On ½ days every block meets on a shortened basis. 10th and 12th graders are expected at EHS at the normal start time. They will follow their A and B block schedule, report to the café commons, and leave for **CTEC at 10:20 am**. 9th and 11th graders will attend CTEC following the regular schedule and return to EHS, check-in and follow the C and D Block schedule until release at 11:00 am.
2. **Early Release Days** (9/19, 10/10, 12/10, 12/12): On these days 9th and 11th grade students **will not attend** CTEC. They will arrive at EHS by 7:35 am warning bell and attend extended advisory. 10th and 12th graders are expected at EHS at the normal start time. They will follow the extended advisory schedule and leave for **CTEC at 10:20 am**.
3. **Snow Days and Delayed Openings** – If there is no school at EHS, there is no school at CTEC (even if CTEC is open). If there is a **2 or 1-hour delay** at EHS there is no morning session at CTEC for 9th and 11th graders, but these students need to arrive at EHS by 10:45 am for their classes. 10th and 12th grade students are expected to arrive at the regularly scheduled delayed opening time.
4. **Check-in for 9th and 11th graders** – When 9th and 11th graders arrive at EHS, they will enter through the main entrance and wait until the bell rings to move to their class. Any information/handouts will be given at that time.
5. **Missed bus** – If a student misses the bus, the **responsibility is theirs** to find transportation to EHS before the CTEC bus leaves (6:50 am) or to CTEC if it is after 6:50 am.
6. **CTEC No School: 12/21/18** – 9th and 11th graders arrive at EHS at 10:40 am for their C and D block classes. 10th and 12th graders attend A and B block classes in the morning and are released at 10:43 am.
7. End of year schedule will be sent out in the beginning of June.

If you have questions about bussing, please call Maria Laszczkowski at 529-1500 ext. 127. Questions about attendance issues, please call Lisa McCullough at 529-1585 ext. 2020. If you have specific questions about CTEC, please call Peg Bell at 735-6300 ext. 1206.

Sincerely,

Mr. Kevin A. Burke
Principal

A great place to learn and grow.